



# WRIA 14 - Lead Entity Committee Meeting

## Agenda 04/16/20

Remote meeting (via Zoom), Mason Conservation District

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Meeting information:

<https://zoom.us/j/96793661874?pwd=MWJrU1RsdndaV2NBK2RLaGUxUFVFQT09>

Meeting ID: 967 9366 1874

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**10:00            Welcome and Introductions**

**10:05            Announcements/updates**

- Project comments from review panel accessible in PRISM.
- Phone call with SRFB review panel scheduled June 8 or 9.
- Under allocation of ~\$43k for current projects;  
soliciting call to increase project scopes/budgets before June.

**10:15            Recap and feedback on Watershed Characterization Workshop I**

**10:30            Discussion of next steps for Phase II**

- ESA's proposed next steps (to be submitted before mtg.).
- Example discussion topics:
  - Data gaps to fill after workshop before Phase II (if any).
  - Major components of Phase II of interest, how to accomplish them, on what scale / in what order.
  - Phase II components to be done by internally vs. ESA (e.g. LEC to propose GIS analyses).

**11:50            Public comment**

**12:00            Adjourn**

## Minutes 04/16/20

### Welcome and introductions

Attendee	Affiliation
Evan Bauder	MCD
Barbara Adkins	MCD
Ryan Williams	MCD
Carolyn Maddux	Citizen
Dan Calvert	PSP
Erik Schwartz	Mason County Public Works
Sarah Zaniewski	Squaxin Island Tribe
Laurence Reeves	Capitol Land Trust
Brian Combs	South Puget Sound Salmon Enhancement Group
Jeanne Kinney	Citizen
Steve Hagerty	Lead Entity Coordinator

### Announcements/updates

- *Project comments from review panel accessible in PRISM.*  
Present project sponsors reported being able to access comments.
- *Phone call with SRFB review panel scheduled June 8 or 9.*  
Most projects were cleared, with 3 NMIs. Only projects with NMI or POC can participate on June phone call with review panel. If additional feedback is desired on comments from cleared projects, sponsors were requested to communicate with RCO to facilitate feedback.
- *Under allocation of ~\$43k for current projects.*  
LEC noted to the Committee that the cumulative budget asks of this year's proposals is less than the Lead Entity's projected allocation. LEC highlighted the opportunity for project sponsors to increase their asks if desired. Ideally this component of increase would be scalable so that the committee could elect to fund all proposals at or above initial funding requests if desired. LEC requested scope/budget adjustments due by/before next committee meeting 5/21/20. At least one project sponsor confirmed interest in increasing their budget request.

### Recap and feedback on Watershed Characterization Workshop I

- Recap: the Committee held a "Watershed Characterization Workshop" with ESA in 04/14/20. Following the strategy workshop held on 04/02/20, the Committee agreed to hold a workshop to leverage internal qualitative knowledge not reflected in reports provided to ESA to better characterize watersheds, including to help inform KEA

characterization, reach delineation and future project prioritization. The outcome of this workshop was a spreadsheet partially filled out with additional qualitative (and some anecdotal and quantitative information) for each watershed and reach previously identified by ESA for each of several habitat-related parameters.

- Reflecting upon this workshop, the Committee agreed the workshop was largely successful. Moving forward, the committee agreed to continue another watershed characterization workshop with ESA to finish the remaining watersheds. The LE Committee is going to try to do their homework ahead of next workshop so they can provide information more efficiently, and the committee agreed to work on filling any remaining holes in the spreadsheet after the next meeting. The committee requested that ESA identify previously-provided reports ahead of the next workshop before diving into each watershed.

### **Discussion of next steps for Phase II**

- The Committee:
  - Reviewed ESA's proposed next steps for Phase II, based on an outline ESA forwarded to the committee prior this date's meeting, appreciated and generally agreed with the approach.
  - Requested ESA provide a rough budget approximation for each "step" in the strategy update ahead of the next meeting on 5/21.
  - Noted the opportunity to have an additional component or step, focused on technical development of the tool itself.
  - Discussed the roles and responsibilities for ESA and the Committee, suggesting that the adaptive management component should be handled by ESA for the first draft.
  - Plans on having the following agenda for the 5/21 meeting:
    - Reflect on watershed characterization workshops and assess need to fill additional data gaps before advancing Phase II (if any).
    - Attempt to initiate delineation of reach breaks.
    - Discuss how to begin kick-off of Phase II.