

MASON CONSERVATION DISTRICT

Board of Supervisors Special Meeting Minutes
October 28, 2021

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan, Chair, at 4:00 pm.

Board Members present (via Zoom): Jason Ragan, Larry Boltz, Michael O'Day, Myron Ougendal, Andrea Miller

Staff present: Evan Bauder, Keith Underwood, Steve Haggerty, and Rhonda Nydegger.

Members of the public present (via telephone): Anne Baxter, DOE

Meeting Minutes – September 16, 2021: The minutes were reviewed and approved as presented.
(M – Boltz, S – Ougendal, Passed – Unanimously)

Special Meeting Minutes – October 12, 2021: The minutes were reviewed and approved as presented.
(M – Boltz, S – Ougendal, Passed – Unanimously)

Financial Report – September: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (18696-18715, + EFT) executed during period. Also included was a cash basis activity statement showing the high level categories.
(M – Boltz, S – O'Day, Passed – Unanimously)

PROGRAM & STAFF UPDATES

WSCC Update –
SCC was absent.

NRCS Update –
NRCS was absent.

DOE Update –
Anne gave an update on an enforcement issue that DOE is working through. In addition, she answered questions from the board regarding a variety of issues.

Staff Update –
Steve announced to the board that he would be transitioning to a new position with a different organization. He is currently working to transition his workload to existing employees.

Keith discussed the transition as well as a brief update on work regarding the LWD around the 101 bridge area.

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Rhonda notified the board that SAO has started the audit process for years 2018 – 2020.

Evan updated the board on GSI work, in particular rain garden and depave projects.

OLD BUSINESS –

Long Range Plan Updates and Survey –

Evan went through the draft community survey that staff had worked on in October. This led to a robust discussion regarding survey methods in general as well as in depth discussion on several topics. (During the discussion, Anne went to phone mode and then left the meeting.) District staff will work on the suggested updates from the board.

NEW BUSINESS

Lead Entity Grant Contract Amendment –

Evan discussed the purpose of the amendment. At the close of the old biennium the remaining funds from the WRIA 14 grant are added to the grant in the new biennium. The amendment serves that purpose. RCO had prepared the amendment and sent it to the Chair for signature. After further examination, the description concerning dollar amounts does not match the table presented in the amendment. The board requested the amendment be changed before signing. Amendment has been tabled.

Shore Friendly ILA Amendment –

Steve discussed the amendment regarding the SFSS initiative between Pierce, Thurston, and Mason CDs. The original contract spanned 2019-2021. The amendment adds funds for the 2021-2023 biennium. This would give the district \$304,792 (an increase of \$215,333). Motion made to have the board approve the amendment and authorize the chair to sign the ILA with Pierce CD.

(M – O'Day, S – Boltz, Passed – Unanimously)

Snohomish CD Forest Health Contract –

The original contract was with King CD as the passthrough entity (original funding from the EPA and distributed by WDFW). As of July 1, 2021 project management and subaward responsibilities were transferred to Snohomish CD. This contract will facilitate the transfer of responsibility as well as provide additional funding for Mason CD to provide forest health technical assistance. Motion made to have the board approve the contract and authorize the chair to sign the Snohomish Conservation District Federal Cost-Reimbursable Subaward for the Forest Health Management for Reduced Stormwater Runoff and Land Conversion project.

(M – Boltz, S – Ougendal, Passed – Unanimously)

Shellfish Program Cost Share Application –

This cost share application is the first for the new staff farm planner. It is for a composting facility and roof runoff structure. Motion made to approve to submit the cost share application #NS-SH-1 (for ID 18188) to the SCC.

(M – Boltz, S – O'Day, Passed – Unanimously)

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Executive Session –

The board entered into an executive session with the District Manager at 6:02 pm to discuss personnel matters. The board came out of executive session at 6:17 pm and the time was extended to 6:27 pm. The board came out of executive session at 6:27 pm and the time was extended to 6:37 pm. The board came out of executive session at 6:37 pm and the time was extended to 6:47 pm. The executive session was ended at 6:47 pm. No action was taken.

With no further business for the good of the order the meeting adjourned at 6:48 pm.