

MASON CONSERVATION DISTRICT

Board of Supervisors Special Meeting Minutes  
July 8, 2021

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:04 pm.

Board Members present (in person): Jason Ragan, Michael O'Day, Myron Ougendal and Andrea Miller

Board Members present (via telephone conference): Larry Boltz

Staff present: Evan Bauder, Keith Underwood, Barbara Atkins, Steve Hagerty, and Rhonda Nydegger.

Members of the public present (via telephone): Anne Baxter – DOE

Meeting Minutes – June 17, 2021: The minutes were reviewed and approved as presented.  
(M – Boltz, S – O'Day, Passed – Unanimously)

Financial Report – June: June's financial report was not available for the meeting due to fiscal year end for many grants and early board meeting.

**PROGRAM & STAFF UPDATES**

**DOE Update –**

Anne reported on some of the activity they have responded to in Mason County. A discussion occurred around how sources of water quality issues are identified.

**Staff Update –**

Keith reported on Phase 5 in the Skokomish Valley regarding the harvest of trees in August. He also spoke about the road realignment project as well as things happening within the Skokomish Valley and the challenges over time. A discussion occurred around future projects.

Steve introduced himself and spoke about the various projects he is working on.

Barbara reported on the Farms in Translation program as well as the rain garden projects.

Evan reported on staffing for the farm planner position. He also sought interest from the board in preparing for the long range plan. The board expressed interest in having an ad hoc committee composed of O'Day, Boltz, and Evan to work on it.

*Jason Ragan*

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8-19-21

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**OLD BUSINESS –**

**Operations Update –**

Evan reported that people are pretty much back in the office with some working a day or two from home.

**NEW BUSINESS**

**RCO Applicant Authorization – WRIA 14 Lead Entity**

Steve and Evan gave a presentation to the board on the history of the WRIA 14 Lead Entity. This led to a robust discussion about the Lead Entity program. This grant has to be renewed each biennium. After the presentation, motion was made to approve the application and authorize the Chair to sign the applicant authorization form as presented.

(M – O’Day, S – Miller, Passed – Unanimously)

**RCO Grant Contract – WRIA 14 Lead Entity**

This grant in the amount of \$202,000 will support administration, facilitation, and coordination of the WRIA 14 Lead Entity beginning July 1 2021 and through June 30, 2023. Motion made to approve the contract and authorize the Chair to sign the grant contract for RCO project #12-1223.

(M – O’Day, S – Miller, Passed – Unanimously)

**ESA Contract Amendment – WRIA 14 Strategy**

Environmental Science Associates (ESA) has been the contractor assisting with the WRIA 14 strategy update since the beginning. The proposed amendment adds three elements to the existing agreement: (i) climate change addendum; (ii) desired future conditions; and (iii) progress made toward desire future conditions. Motion made to approve the amendment and authorize the chair to sign the ESA contract amendment #3 as presented.

(M – O’Day, S – Miller, Passed – Unanimously)

**Hands on Personal Empowerment Memorandum of Agreement**

This MOA is related to the Farms in Translation grant agreement that was approved in April at the special meeting by the board. This agreement will allow Mason CD to pay HOPE for their time that will be invested to develop a community garden project as well as establishes expectations around what HOPE will provide to the District to allow for crediting of matching funds. Motion made to approve the MOA and authorize the Chair to sign the MOA between the District and HOPE Garden Project as presented.

(M – Miller, S – O’Day, Passed – Unanimously)

With no further business for the good of the order the meeting adjourned at 5:46 pm.

Board of Supervisor Meeting Minutes  
Minutes Approved John Raga Date 8-18-21 JR  
8-19-21