

MASON CONSERVATION DISTRICT  
Board of Supervisors Meeting Minutes  
April 20, 2023

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan, Chair, at 4:00 pm.

Board Members present: Jason Ragan, Michael O'Day, Larry Boltz, Andrea Miller and Carmen Echeverria

Board Members absent: None

Staff present: Evan Bauder, Nick Schneider, Jacob Murray, Justin Bennett, Angie Hanners and Rhonda Nydegger (via Zoom)

Members of the public present: Josh Giuntoli (SCC); via Zoom: Hannah Coe (DOE)

Introductions: No guests at this meeting

Meeting Minutes – March 16, 2023: The minutes were reviewed and approved as presented, with one correction on Page 2 changing “Justing” to “Justin”.  
(M – Boltz, S – O’Day, Passed – Unanimously)

Financial Report – March 2023: Michael O’Day reviewed the financial report with detail of balances for all funds and checks (20026-20067+ EFT) executed during period.  
(M – Boltz, S – Miller, Passed – Unanimously)

**PROGRAM & STAFF UPDATES**

**WSCC Update –**

Josh reported on Executive Director search as well as information regarding the budget. He also reminded the board that any fiscal year end requests will be due by May 5<sup>th</sup>. Election certifications will be completed at the May 18<sup>th</sup> SCC board meeting.

**WACD Update –**

WACD was absent.

**NRCS Update –**

NRCS was absent.

**DOE Update –**

Hannah provided information regarding the small grants funding pot open through Ecology with a short application deadline.

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 20, 2023

**Staff Update –**

Jacob introduced himself to the board and gave a brief description of his work.

Justin gave a brief update on himself as well as information on VSP.

Angie gave a brief description of her work with Keith.

Nick discussed various cost share projects in the works as well as general information for 2023-24.

Rhonda informed the board that the annual report was almost ready for review by Michael.

**OLD BUSINESS –**

None.

**NEW BUSINESS**

**CREP Plan Update –**

Nick presented information regarding a CREP plan that had previously been approved by the board which needed to be revisited due to the family LLC dissolving. Due to FSA requirements, the easement needed to be separated into two plans. Motion made to approve the chair to sign both new CREP plans as presented.

(M – Miller, S – O’Day, Passed – Unanimously)

**Exclusion Fencing Construction Contract –**

Nick presented information regarding the exclusion fencing construction contract for Gosnell Creek. Motion made to award the Gosnell Animal Exclusion Fence contract for MCD Project #2023-02 to Raber Land Maintenance for \$22,785 and authorize the chair to sign the contract as presented.

(M – Miller, S – Boltz, Passed – Unanimously)

**WSCC Events Grant –**

Nick presented information on a grant award for \$5,000 for staff to participate in the Forest Festival parade as well as purchase outreach and marketing materials. Motion made to approve the Conservation Commission events grant award as presented.

(M – Miller, S – Echeverria, Passed – Unanimously)

**Cloquallum Project Development Grant Agreement –**

Jacob presented information on the Cloquallum GSU project (22-2547P). The purpose of the project is to provide aquatic species habitat specific landowner education and outreach throughout the Cloquallum GSU. Motion made to approve and authorize the chair to sign the RCO Grant Agreement for Cloquallum GSU Project Development 22-2547P for \$39,658.

(M – O’Day, S – Boltz, Passed – Unanimously)

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 20, 2023

**Shore Friendly Consultant Contract Amendment –**

Jacob presented information on the contract with Herrera Environmental Consultants, which provides professional services as needed for work on the Shore Friendly Mason program. Motion made to approve and authorize the chair to sign the contract amendment #2 with Herrera Environmental Consultants Inc. that will add an amount to not exceed \$20,000 to assist with Shore Friendly Mason technical assistance and project development activities.

(M – Boltz, S – O’Day, Passed – Unanimously)

**Employee Handbook Updates –**

Evan presented information only to the board regarding general items needing to be updated in the employee handbook. Discussion regarding the items. No action – updates will be presented at a later meeting.

**Annual Plan of Work –**

Evan presented the updated annual plan of work for 2023-24 based on staff input. After going through the changes presented, allowing for discussion, and making a few additional minor edits a motion was made to approve the updated annual plan of work as amended.

(M – O’Day, S – Boltz, Passed – Unanimously)

**New MCD Logo –**

Evan presented new logo ideas that were drafted based on staff recommendations. After much discussion, the board chose to allow staff to move forward with the updated logo and for the printing of materials for the upcoming parade.

**Public Comment Period –**

No public comment was made.

With no further business on the meeting agenda the meeting adjourned at 5:57 pm.