

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes
November 16, 2023

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan, Chair, at 4:00 pm.

Board Members present: (in person) Jason Ragan, Carmen Echeverria, Andrea Miller, Michael O'Day

Board Members absent: Larry Boltz

Staff present: Evan Bauder, Jacob Murray, Rhonda Nydegger

Members of the public present: Ryan Baye (WACD), Josh Giuntoli (WSCC), and via Zoom Molly Paige (ECY).

Introductions: None.

Public Comment: None

Special Meeting Minutes – October 3, 2023: The minutes were reviewed. Clarification of how Check #20243 affected the financial report. Minutes were approved as corrected.
(M – O'Day, S – Miller, Passed – Unanimously)

Financial Report – September 2023: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (20286-20316 + EFT) executed during period.
(M – Echeverria, S – Miller, Passed – Unanimously)

Financial Report – October 2023: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (20317-20341 + EFT) executed during period.
(M – Echeverria, S – Miller, Passed – Unanimously)

PROGRAM & STAFF UPDATES

WSCC Update –

Josh updated the board on activities at the SCC. The new Executive Director will be announced at the November 30 SCC meeting. There is still over \$1,000,000 available in Shellfish. There is a new committee/group being formed by the Commission to assist with training new Finance Managers in Conservation Districts. Andrea is up for election in 2024. Riparian grant guidelines will be available for comments next week. Discussed the farmland preservation program.

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November 16, 2023

WACD Update –

Ryan reported that the annual WACD conference is less than two weeks away and will include a good lineup of speakers and other programming. The first two days of the conference will be the speakers and work sessions with the third day being the business meeting. For 2023 the conference is in Wenatchee. In 2024 it will be in Spokane. Ryan also updated the board on various upcoming election news.

NRCS Update –

No report.

ECY Update –

Molly gave an update on activity in the Skokomish Valley. There have been two warning letters that went out. The administrative order in Oakland Bay area has been closed. There are plans for a new supervisor for the division by the end of the year.

Staff Update –

Jacob updated the board on various funding proposals and projects that he is working on.

Evan updated the board on staffing the open Habitat Restoration Project Manager position. Evan also updated the board on the office solution regarding spacing and furnishings. Creative Office submitted a cost estimate of \$50-\$75k for just furniture. Ryan offered to give Evan a contact for an organization using surplus furniture.

Rhonda informed the board that the District has been working through the budget process for 2024.

OLD BUSINESS –

None.

NEW BUSINESS

Shore Friendly South Sound ILA Agreement

This ILA has been tabled for a future meeting as requested by staff.

RCO Project #23-1243 Grant Amendment

Jacob presented information on the 23-1243 Lead Entity grant for Biennium 2023-2025. This program is funded through RCO to develop strategies to restore salmon habitat and recruit organizations to do the work. This amendment authorizes \$78,982 worth of 21-23 PSAR funds to be rolled over and utilized before the end of the biennium. Motion made to approve and authorize the chair to sign Amendment 1 to RCO Grant Agreement 23-1243 as presented. Motion carried.
(M – O’Day, S – Miller, Passed – Unanimously)

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RCO Project #23-1076 Grant Agreement

Evan presented information on Grant #23-1076 funded through RCO to fund restoration work in WRIA 14. This project will focus on riparian restoration in Deer, Cranberry, Mill and Goldsborough Creek water systems. The grant award amount is \$168,300. Motion made to approve and concur with the chair's signature on RCO project #23-1076. Motion carried.,
(M – O'Day, S – Miller, Passed – Unanimously)

Stantec Professional Services Contract Amendment

Evan presented information on the Stantec Contract Amendment which will allow for bull trout and marbled murrelet biological assessment document refinement as requested by agencies. This amendment also adds design of stormwater treatment for road runoff and pollutant isolation from the river during construction. Motion made to approve and authorize the chair to sign the amendment to the Stantec professional service contract as presented. Motion carried.
(M – O'Day, S – Miller, Passed – Unanimously)

MCD Resolution 2023-5 – MRSC Rosters

Rhonda presented information regarding the MRSC small works roster as well as membership with MRSC. The roster allows the district to streamline procurement for smaller projects. Membership allows the district to consult with MRSC on various matters. Each year, the District needs to pass a resolution with the language provided by MRSC. Motion made to approve and authorize the chair to sign Resolution 2023-5 as presented. Motion carried.
(M – O'Day, S – Miller, Passed – Unanimously)

Public Comment Period –

None.

With no further business on the meeting agenda the meeting adjourned at 5:20 pm.