

MASON CONSERVATION DISTRICT
Board of Supervisors Meeting Minutes
July 20, 2023

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan, Chair, at 4:00 pm.

Board Members present: Jason Ragan, Larry Boltz, Michael O'Day, Carmen Echeverria, and Andrea Miller

Board Members absent: None

Staff present: Evan Bauder, Nick Schneider, Justin Bennett and Rhonda Nydegger

Members of the public present: Nils Bakke (Meadow Moss Farm) and Ethan Merrell (Meadow Moss Farm)

Introductions: Larry introduced himself to Nils

Public Comment: None

Meeting Minutes – June 15, 2023: The minutes were reviewed. Minutes were approved as presented.

(M – Miller, S – Boltz, Passed – Unanimously)

Meeting Minutes – Special Meeting June 30, 2023: The minutes were reviewed. Minutes were approved as presented.

(M – Boltz, S – Echeverria, Passed – Unanimously)

Financial Report – May 2023: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (20120-20160+ EFT) executed during period.

(M – Boltz, S – Miller, Passed – Unanimously)

Financial Report – June 2023: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (20161-20218 and 20243+ EFT) executed during period.

(M – Boltz, S – Miller, Passed – Unanimously)

PROGRAM & STAFF UPDATES

WSSC Update –

No report.

WACD Update –

No report.

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NRCS Update –

No report.

DOE Update –

No report. Evan did answer some questions about the history of the non-point person from DOE attending MCD BOS meetings. Evan reported he is on the hiring committee for the next non-point person and actively participating in the interview process.

Staff Update –

Justin reported on progress with VSP and the workgroup as well as his work on GIS and data management.

Nick reported that he is working on developing new cost share applications for the new biennium as well as participating in the next AmeriCorps person selection process.

Rhonda reported that accounting has been closing out grants for the end of the biennium and setting up the new ones as the approvals come in.

Evan shared information on Ron Schultz who recently passed away.

OLD BUSINESS –

None.

NEW BUSINESS

Cost Share Application – NJS-CS-11 –

Nick presented information regarding the covered HUAP cost share along Johns Creek. This is to mitigate livestock manure run off into Johns Creek and Oakland Bay. Funding source will be either Shellfish or VSP or a combination. Motion made to approve the cost share application NJS-CS-11 as presented.

(M – Miller, S – Boltz, Passed – Unanimously)

NACD Urban Agriculture Grant Agreement –

Nick presented information on the awarded grant initiative. The board had previously approved the grant application. This is the second and final time the District has received this grant. This grant represents \$60,000 awarded to engage with underserved communities and urban agriculture in the Mason County area. Motion made to approve and authorize the chair to sign the NACD Urban Agriculture Conservation Grant contract as presented.

(M – O’Day, S – Boltz, Passed – Unanimously)

Jason Raga

8-17-23

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WA DOH NEP Grant Contract –

Nick presented information regarding the NEP Grant contract for Shellfish SIL which will provide funding for three years of staff time as well as a subcontract with Mason County Environmental Health. The grant amount is \$438,807. This grant will allow staff to draft conservation plans, provide technical assistance as well as coordinate and lead workshops that address natural resource concerns in watersheds that contain shellfish growing areas. Motion made to approve and authorize the chair to sign the National Estuary Program grant contract with the Washington State Department of Health as presented.

(M – O’Day, S – Miller, Passed – Unanimously)

VSP Contract Amendment –

Justin presented information on the VSP amendment which allows the District to accept VSP grant funding and continue administering the VSP for Mason County. This amendment allows the District to accept an additional \$240,000 to continue administering the program for Mason County and is identical to the last biennium amendment except for dates and amount. Motion made to approve and authorize the chair to sign Amendment 3 to MC Contract #19-053 as presented.

(M – Miller, S – Boltz, Passed – Unanimously)

WSCC Program Grant Addendums –

Evan presented information on the funding for Implementation, Professional Engineering and CREP that WSCC has awarded to the District. The board approved the Master Contract at the June 15, 2023 meeting. Funding from WSCC is done through addendums. Board approval is needed before the District can access the funds being awarded. Motion made to approve the IM, PE, and CREP addendums as presented.

(M – Miller, S – Boltz, Passed – Unanimously)

Professional Engineering Services Agreement –

Evan presented information on the updated agreement between the District and Thurston, Jefferson and Kitsap CDs. These services are funded through the WSCC PE grant. Each biennium the districts are required to re-enter an agreement that directs how the funding will be managed. All partner districts were satisfied with the prior agreement from the prior biennium so the current agreement is the same as prior with updated dates. Motion made to approve and authorize the chair to sign the Professional Engineering Services Agreement as presented.

(M – Boltz, S – O’Day, Passed – Unanimously)

WSCC Authorized Signatures Form –

Evan presented the WSCC authorized signatures form that must be completed with each new biennium as well as whenever there is a change on the board. Because this is a new biennium the District is required to re-sign and resubmit the form. Motion made to sign the authorized signatures forms as presented.

(M – Miller, S – O’Day, Passed – Unanimously)

John Raze

8-17-23

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Public Comment Period –
None.

With no further business on the meeting agenda the meeting adjourned at 4:51 pm.

John Raga

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