

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

June 15, 2023

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan, Chair, at 4:00 pm.

Board Members present: Jason Ragan, Michael O'Day, Carmen Echeverria, and Andrea Miller

Board Members absent: Larry Boltz

Staff present: Evan Bauder, Nick Schneider, Megan Chapman, Jacob Murray and Rhonda Nydegger

Members of the public present: Josh Giuntoli (SCC); Ryan Baye (WACD); Nils Bakke (Meadow Moss Farm)

Introductions: Ryan Baye introduced himself as the WACD representative. Nils Bakke introduced himself as a farmer in the community interested in how to be involved with the conservation district. Each person present then introduced themselves.

Public Comment: None

Meeting Minutes – May 18, 2023: The minutes were reviewed. A change was made to move Carmen from the absent to the present section. Minutes were approved as corrected.  
(M – Miller, S – O'Day, Passed – Unanimously)

Financial Report – May 2023: Financial report for May was held over for the next meeting due to time constraints in preparing them.

**PROGRAM & STAFF UPDATES**

**WSCC Update –**

Josh reported on WADE including letting all know that the sessions were recorded so that we could go back and watch any sessions over or anew. The district will be receiving \$128,935 for Implementation, \$200,000 for Engineering, and \$21,435 for CREP in the upcoming year. There was a question regarding the differences between WSCC and WACD. Josh explained what WSCC is as well as the purpose. Discussion regarding district implemented projects and the changes in the upcoming biennium.

**WACD Update –**

Ryan explained what WACD is and the purpose of the organization. Ryan explained the reason he attends the various CD meetings. He discussed the NW Area Director vacancy as well as how the board of supervisors interact with WACD.

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**NRCS Update –**  
NRCS was absent.

**DOE Update –**  
Hannah provided a written update for Evan. The Oakland Bay issue has moved to an administrative follow up order with regards to fall planting. Discussion regarding various upcoming grants as well as comment periods on voluntary clean guidance. Hannah reported there were no new complaints in Mason County at this time.

**Staff Update –**  
Jacob reported that the WRIA 14 SRFB ranking process was completed.

Megan reported on preparing the presentation that resulted in the WRIA14 funding for continued riparian restoration in WRIA 14.

Nick reported that three of the district employees were nominated by their peers to be Employee of the Year at WADE – resulting in 3 out of 14 nominees being from the district. He also reported on other positive information from WADE regarding the district. Nick discussed wrapping up cost shares for this biennium and preparing new cost share proposals in the upcoming biennium using a different approach.

Rhonda reported that the district passed the RCO financial review with excellent results.

Evan gave a vehicle update as well as a WADE update.

**OLD BUSINESS –**  
None.

**NEW BUSINESS**

**WSCC Master Contract –**  
Each biennium the district enters into a master contract with WSCC to support various projects. The programs are funded via addendums to this contract. Motion made to approve and authorize the chair and vice chair to sign the master contract with WSCC for the 2023-2025 biennium as presented. (M – O’Day, S – Miller, Passed – Unanimously)

**2017 FbD Grant Amendment 5 –**  
Amendment 5 will extend the performance period of the 2017 Floodplains by Design grant with DOE. Motion made to approve and authorize the chair to sign Amendment 5 of the district’s 2017 Floodplains by Design grant contract as presented. (M – O’Day, S – Echeverria, Passed – Unanimously)

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**2019 FbD Grant Amendment 1 –**

Amendment 1 will extend the performance period of the 2019 Floodplains by Design grant with DOE. Motion made to approve and authorize the chair to sign Amendment #1 of the district's 2019 Floodplains by Design grant contract as presented.

(M – O'Day, S – Echeverria, Passed – Unanimously)

**Updated HCSEG Contract –**

In July 2022, the board approved a contract allowing the Hood Canal Salmon Enhancement Group to help support the district with real estate acquisition efforts in the Skokomish Valley. The Floodplains by Design grant program is currently funding their work and has recently requested a more robust contract. District staff drafted a contract matching the contract use for the same scope of work with Great Peninsula Conservancy. HCSEG approved and signed the updated contract. Because this was holding up payment from the funding source, staff asked the chair to sign this contract prior to the board meeting. Motion made to approve and concur with the chair's signature on the updated contract with the Hood Canal Salmon Enhancement Group as presented.

(M – O'Day, S – Miller, Passed – Unanimously)

**WRIA 14 Lead Entity RCO Contract –**

Information presented by Jacob regarding the purpose of lead entities and the committee that are required by statute. Mason CD has been the lead organization for the WRIA 14 lead entity since the lead entities for salmon recovery were first created. Motion made to approve and authorize the chair to sign the RCO grant agreement for Kennedy Goldsborough LE BN 23-25 (23-1243) for \$257,436.

(M – Miller, S – O'Day, Passed – Unanimously)

**Cost Share Applications –**

Information presented by Nick for the following cost share applications:

- NJS-23-01 for \$81,400;
- NJS-23-02 for \$9,000;
- NJS-23-03 for \$66,330;
- NJS-23-04 for \$12,000;
- NJS-CS-06 for \$30,808.80;
- NSJ-23-07 for \$43,200;
- NJS-230-8 for \$52,200; and
- NJS-CS23-09 for \$36,000 (roof run off structure already completed)

After discussion, motion made to approve the listed cost share applications as presented.

(M – O'Day, S – Miller, Passed – Unanimously)

**WSDA Knotweed Funding Contract –**

Megan presented information on the knotweed contract with Washington State Department of Agriculture for 2023-2025 for \$35,000. Motion made to approve and authorize the chair to sign Amendment #1 Contract #K3546 between WSDA and the district.

(M – Miller, S – O'Day, Passed – Unanimously)

*[Signature]*

*7-20-23*

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**Public Comment Period –**

Nils thanked the board for letting him observe and commented he was interested in hearing more about the district's work in the future.

With no further business on the meeting agenda the meeting adjourned at 5:45 pm.

*John Ruge*

*7-20-23*