

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes
April 21, 2022

The meeting of the Mason Conservation District Board of Supervisors was called to order by Larry Boltz, Vice Chair, at 4:03 pm.

Board Members present: Myron Ougendal, Michael O'Day, Larry Boltz, Andrea Miller

Board Members absent: Jason Ragan

Staff present: Evan Bauder, Nick Schneider, Keith Underwood, Barbara Adkins.

Members of the public present (via Zoom): Carmen Echeverria, Josh Giuntoli, WSCC, Alena Reynolds, DOE

Meeting Minutes – March 17, 2022: The minutes were reviewed and approved as presented.
(M – O'Day, S – Boltz, Passed – Unanimously)

Financial Report – March 2022: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (19658-19680, + EFT) executed during period. The cash basis activity statement was also discussed.
(M – O'Day, S – Miller, Passed – Unanimously)

PROGRAM & STAFF UPDATES

WSCC Update –

Josh updated the board on activity at SCC:

- Supplemental funding to take affect July 1st
- Other legislative updates available via recording online
- Budget survey open until June 1st
- OPMA updated during legislative session.
 - o Provide public comment period on all agendas
 - o Post agendas online

NRCS Update –

NRCS was absent.

DOE Update –

Alena informed the board that she continues to work with operators in the Annas Bay and Oakland Bay watersheds. She explained that she is currently focused on a few pig operations.

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 21, 2022

Staff Update –

Barbara: Provided update on ribbon cutting at community garden, upcoming raingarden construction, VSP monitoring, and EWP permitting.

Keith: Informed the board that Jacob Murray started on April 1st as a habitat technician to help coordinate the WRIA 14 Lead Entity and our Shore Friendly program.

Nick: Informed the board about the WSDA soil health initiative survey he recently completed.

Evan: Pointed out the robust agenda that reflects on the great work being done by the MCD team members.

OLD BUSINESS –

Operations Update –

Evan updated the board on the upcoming WADE training.

Evan informed the board that Megan Chapman will be starting with MCD on May 2nd.

Evan informed the board that he is shopping for two new vehicles for MCD.

Annual Plan – FY23 –

The annual plan update, discussion and potential action agenda item was moved to the end of the agenda due to predicted time constraints.

NEW BUSINESS

Cost Share Application NS-SH-6 –

Cost Share Application NS-SH-6 would be considered for funding through the State Commission's Shellfish program. The technical description was presented by staff. Motion made the approve cost share application NS-SH-6.

(M – O'Day, S – Miller, Passed – Unanimously)

Cost Share Application NS-SH-7 –

Cost Share Application NS-SH-7 would be considered for funding through the State Commission's Shellfish program. The technical description was presented by staff. Motion made the approve cost share application NS-SH-7.

(M – O'Day, S – Miller, Passed – Unanimously)

Cost Share Application NS-SH-8 –

Cost Share Application NS-SH-8 would be considered for funding through the State Commission's Shellfish program. The technical description was presented by staff. Motion made the approve cost share application NS-SH-8.

(M – O'Day, S – Ougendal, Passed – Unanimously)

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 21, 2022

WSDA Poultry Processing Grant Agreement –

Mason CD was awarded up to \$25,000 dollars to update our poultry processing equipment. In addition to the standard kill cones, scalding, and plucker, this funding will add two evisceration tables, a chill tank, an enclosed trailer with MCD decals on the side, and all the equipment will be fitted with heavy use casters. Motion made to approve and authorize the chair to sign the agreement with WSDA in the amount of \$25,000 as presented.

(M – O’Day, S – Miller, Passed – Unanimously)

City of Shelton Stormwater Supplemental Memorandum –

The City has requested assistance from the District in meeting their education and outreach requirements identified in their Western Washington Phase II Municipal Stormwater Permit. Staff requested board authorization to enter into a Supplement Memorandum to the Intergovernmental Agreement between the City of Shelton and the District, dated February 25, 2016, to assist with these education and outreach requirements. Motion made to approve and authorize the chair to sign the presented Supplemental Memorandum with a budget of \$45,109.19 to be incorporated by reference into the Intergovernmental Agreement between the City of Shelton and the Mason Conservation District dated February 25, 2016.

(M – O’Day, S – Miller, Passed – Unanimously)

Wolf Water Resources INC Task Order No. 6 –

Staff requested that the board authorize Task Order No. 6 with Wolf Water Resources for designing a bulkhead removal with beach nourishment and support permitting for the Oyster Bay Shoreline Restoration Project. Motion made to approve and authorize the chair to sign Task Order No 6 with Wolf Water Resources for \$45,070 to design and provide permit support to the Oyster Bay Shoreline Restoration Project.

(M – O’Day, S – Miller, Passed – Unanimously)

FCAAP Grant Agreement –

Staff requested authorization to enter into an agreement with Washington Department of Ecology (Ecology) to complete the scope of work identified in the Skokomish River Community-Supported Flood Improvement Objective agreement (SEAFCAAC-2123-MASOCD-00017). Motion made to approve and authorize the chair to sign Ecology’s agreement SEAFCAAC-2123-MASOCD-00017 for the amount of \$249,993.33.

(M – O’Day, S – Miller, Passed – Unanimously)

Skokomish Helicopter Log Transport Contract –

Staff requested board approval of a contract with Columbia Helicopters, Inc. for completing the South Fork Skokomish Habitat Log Helicopter Transport Project to support the Phase 5 LWD Habitat Restoration Project. Motion made to approve and authorize the chair to sign the contract with

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 21, 2022

Columbia Helicopter for \$325,500 and authorize Evan Bauder, District Manager to increase the contract amount through use of \$65,000 force account to cover unforeseen work.

(M – O’Day, S – Boltz, Passed – Unanimously)

Skokomish RM5 Contract – Skokomish Tribe –

Staff requested authorization to enter into an agreement with Skokomish Indian Tribe to complete the scope of work identified in the Skokomish River Mile 5 Large Woody Debris Project (SIT Contract No. 2022-MC-00039). Motion made to approve and authorize the chair to sign Skokomish Indian Tribe Agreement No. 2022-MC-00039 for the amount of \$400,000.

(M – Miller, S – O’Day, Passed – Unanimously)

Vector Engineer Contract Task Orders –

February, 2022, the board approved the master contract with Vector Engineering to support the Engineering Cluster's engineering needs. Four additional task orders were presented to the board that represent the next 4 highest priority engineering needs: 1) HUAP – Kitsap County 1, 2) Shelton Rain Gardens, 3) Waste Facility - Mason County 1, and 4) Waste Facility – Mason County 2. Motion made to approve all four task orders with Vector Engineering as presented.

(M – Miller, S – O’Day, Passed – Unanimously)

WSCC Community Wildfire Resiliency Addendum –

A request to approve a grant addendum with the Washington State Conservation Commission to fund several community wildfire resiliency activities throughout Mason County was presented to the board. Motion made to approve the Community Wildfire Resiliency Addendum with WSCC as presented.

(M – O’Day, S – Miller, A – Ougendal, Passed)

Annual Plan FY23 –

This agenda item was tabled until the May meeting.

Recognition to Myron Ougendal –

Myron was recognized for his years of service on the Mason Conservation District Board.

Public Comment Period –

No public comment was made.

With no further business for the good of the order the meeting adjourned at 6:25 pm.