

MASON CONSERVATION DISTRICT

Board of Supervisors Minutes  
September 16, 2021

The meeting of the Mason Conservation District Board of Supervisors was called to order by Larry Boltz at 4:02 pm.

Board Members present (in person): Michael O'Day, Larry Boltz and Andrea Miller

Board Members present (via telephone conference): Myron Ougendal

Board Members absent: Jason Ragan

Staff present: Evan Bauder, Keith Underwood, and Rhonda Nydegger.

Members of the public present (via telephone): None

Meeting Minutes –August 19, 2021: The minutes were reviewed and approved as presented.  
(M – Ougendal, S – O'Day, Passed – Unanimously)

Financial Report – August: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (18673-18695, + EFT) executed during period. Also included was a cash basis activity statement showing the high level categories.  
(M – Ougendal, S – Miller, Passed – Unanimously)

**PROGRAM & STAFF UPDATES**

**DOE Update –**

DOE was absent from the meeting so Evan reported that they has been very active in the district and MCD has received lots of referrals based on DOE's activity. Project prioritization discussion held with Evan explaining the process.

**SCC Update –**

SCC was absent but had emailed an update and Evan reported on that. The update included upcoming important dates for meetings.

**Staff Update –**

Keith reported on the Bourgault Farms grant as well as on the Log & Haul project. He also reported on Vance Creek.

**OLD BUSINESS –**

**Operations and Staffing Update –**

Evan spoke about moving staff to a temporary change of working remotely if it can be done efficiently and effectively due to the potential increase in COVID activity with school reopening. The office will not be closed or off limits.

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Evan discussed the new employees – John Johnson (Assistant Crew Lead), Les Tobias (Veteran Intern on Crew), Pete Landry (District Engineer), Logan (new Americorps volunteer), and Whitney McDaniels (former Americorps volunteer and on as temporary staff).

**NEW BUSINESS**

**DOE Washington Conservation Corps Contract –**

Evan presented the WCC contract and led discussion regarding how the contract works. Generally it is a 5 person crew with per diem for food and housing. Motion made to accept the contract. (M – O’Day, S – Ougendal, Passed – Unanimously)

**5 Year Plan –**

Evan presented the updated 5 year plan with all the staffing comments and changes. Feedback from the board is this was really well done. Discussion held regarding how to manage with the public input. A public input survey will be drafted for board review at the next board meeting.

**Added to the Agenda –**

Discussion held regarding alternative dates for the next meeting since there are several anticipated conflicts for the regularly scheduled date. The October 21<sup>st</sup> meeting will be moved to October 28<sup>th</sup>.

Discussion held regarding increase to health insurance rates and the impact on the district. The Personnel committee will meet to discuss alternatives. A special board meeting is scheduled for October 12<sup>th</sup>.

With no further business for the good of the order the meeting adjourned at 5:38pm.

*John Rapp*

12-10-21