

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes
June 17, 2021

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:02 pm.

Board Members present (via telephone conference): Jason Ragan, Michael O'Day, Larry Boltz, and Andrea Miller

Board Members absent: Myron Ougendal

Staff present: Evan Bauder, Keith Underwood, Barbara Atkins, Margaret Kreder, and Rhonda Nydegger.

Members of the public present: Anne Baxter – DOE, Josh Giuntoli – WSCC

Prior to starting the agenda items, each person introduced themselves to those present.

Meeting Minutes – May 20, 2021: The minutes were reviewed and approved as presented.
(M – Boltz, S – O'Day, Passed – Unanimously)

Financial Report – May: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (18580-18606, + EFT) executed during period.
(M – Boltz, S – Ougendal, Passed – Miller abstained)

PROGRAM & STAFF UPDATES

WSCC Update –

Josh updated the group regarding specific funding amounts for Mason CD (\$117,823 for IM, \$75,000 for PE, \$21,434 for CREP, \$78,666 for NRI). He reminded the group that close outs need to be completed by July 9th with the new biennium starting July 1st. He also spoke about the WADE conferences and how they will be available for watching in the future.

DOE Update –

Anne reported on some of the activity they have responded to in Mason County. There was a discussion regarding DOE's work throughout the County.

Staff Update –

Margaret updated the board on the areas she is working in (forest plans, etc.)

Keith updated the board on his workload focusing on the Skokomish River projects, specifically the Skokomish Valley Road project related to the bridge.

Jason Ragan

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Barbara updated the board on the two grants she is working on – City of Shelton Green Stormwater Infrastructure and Farms in Translation. She also updated the board regarding the gleaning project the district is involved in under the SCC grant.

Rhonda updated the board on information presented by the State Auditor's Office at WADE on how most audits will be conducted this year (mostly remote with the possibility of checking out documents and returning them).

Evan provided a staffing update regarding the search for the District Engineer and a Farm Planner. He shared the recognition plaque received in the mail for the District's contributions toward the Shelton Veteran's Village. Evan reminded the board that Juneteenth had been approved as a federal holiday for 2021 and will be a state holiday for 2022 and we will need to incorporate that into the employee handbook for the future. Discussion regarding the Farm Planner position and appropriate livestock experience.

OLD BUSINESS –

COVID-19 Operations Update –

Evan discussed the plan that all staff will be back in the office at least part time once the state completely opens up June 30th. If staff would like to continue a hybrid schedule, then new work place schedules would need to be completed. Evan also updated the board on the most recent guidance from the state and CDC regarding masking and social distancing requirements for vaccinated employees. He discussed the idea of adopting this as the Districts new policy. Staff would be required to sign an attestation form or show their vaccination cards to Evan in order to go by the new masking and social distancing rules. The consensus was this is a good idea for employees. Discussion regarding future board meetings being hybrid – in person/remote starting with the July board meeting.

NEW BUSINESS

VSP ILA Amendment –

Barbara presented an update on the VSP ILA amendment to extend the agreement for another two years (July 1, 2021 – June 30, 2023). Staff asks that the board approve the amendment. Motion made to approve and authorize Jason to sign the amendment to the 19-053 agreement with Mason County as presented.

(M – Boltz, S – O'Day, Passed – Unanimously)

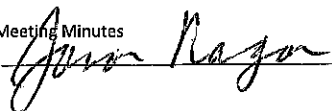
Cost Share and Labor Rate Resolution –

This is a decision that needs to happen with each new biennium. Motion made to approve and authorize the chair to sign Resolution 2021-4 as presented.

(M – Boltz, S – O'Day, Passed – Unanimously)

Authorized Signatures Form –

Board of Supervisor Meeting Minutes
Minutes Approved



Date

7-29-21

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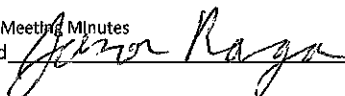
This form is required by the state commission each biennium as well as any time there are changes to the authorized signatures. Discussion held regarding how the people are chosen for each of the signature areas. Board agree that the form was fine and they will sign at the board meeting in July.

Skokomish Harvest and Haul Contract –

Keith presented information on the Skokomish Harvest and Haul Contract. Bids had been requested with several showing interest. In the end, there was only one bidder. Staff recommends the board accept the contract for Erickson Logging and authorize the chair to sign Contract #2021-2. Discussion regarding funding source for this contract was held. Motion made to the award Contract #2021-2 to Erickson Logging and authorize the chair to sign for the board.

(M – Boltz, S – O’Day, Passed – Unanimously)

With no further business for the good of the order the meeting adjourned at 5:24 pm.



Date 7-29-21