

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes
April 15, 2021

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:00 pm.

Board Members present (via telephone conference): Jason Ragan, Michael O'Day, Larry Boltz, and Myron Ougendal

Board Members absent: Mark Woytowich

Staff present: Evan Bauder and Rhonda Nydegger.

Members of the public present: Anne Baxter – DOE, Josh Giuntoli – WSCC

Meeting Minutes – March 18, 2021: The minutes were reviewed and approved as presented. (M – Boltz, S – Ougendal, Passed – Unanimously)

Financial Report – March: Myron Ougendal reviewed the financial report with detail of balances for all funds and checks (18512-18542, + EFT) executed during period. Staff gave an update on what cash flow is expected to be in the short term. (M – Boltz, S – O'Day, Passed – Unanimously)

PROGRAM & STAFF UPDATES

DOE Update –

Anne reported on the activities of DOE including the no discharge zone for Puget Sound and asked for the district's assistance with putting out signs.

WSCC Update –

Josh reported on WSCC activity as well as the latest information on legislative activity with 10 days until the legislature adjourns. Josh also reported that there is a new RCO executive director.

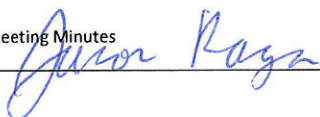
Staff Update –

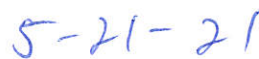
Staff reported on the various state budgets line items affecting the district as well as staffing, including an active offer for the Senior Conservation Manager position as well as the continuing search for a District Engineer and an Americorps volunteer.

OLD BUSINESS –

COVID-19 Operations Update –

No real changes. Alternating schedules will be implemented as necessary to accommodate staff transitioning back to the office. Office is still closed to the public through Phase 3.





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Long Range Plan and Annual Plan of Work –

The long range plan is due by the end of the calendar year and will be taken up soon.

The annual plan of work is due by the end of May, 2021. Staff will have it by April 16th and comments and questions will be addressed at the May monthly staff meeting on May 6th. The board will have it to review for the May 20th board meeting.

NEW BUSINESS

RCO Applicant Resolution/Authorization –

This resolution authorizes the district to submit RCO grant #21-1185. This is a resolution the Board has seen multiple times in the past for other projects, but this is a new format for the form. This will be resolution 2021-3. Motion made to approve and authorize the chair to sign resolution 2021-3.

(M – Boltz, S – O’Day, Passed – Unanimously)

Engineering Services Contract –

Staff presented the engineering services contract which will provide near term support for the district engineering work of up to 150 hours over an approximated 8 week period. This will allow the District to continue with existing obligations through the remainder of the biennium as we work to refill the engineer position. Motion made to approve the contract with Wolf Water Resources, Inc. as presented.

(M – O’Day, S – Ougendal, Passed – Unanimously)

Board Roles and Responsibilities –

Myron and Michael have expressed a desire to switch roles on the board with Michael moving to the auditor position. Michael was nominated to be the board auditor.

(M – Ragan, S – Ougendal, Passed – Unanimously)

With no further business for the good of the order the meeting adjourned at 4:37 pm.

Myron Ragan

5-21-21

MASON CONSERVATION DISTRICT

Board of Supervisors Special Meeting Minutes
April 22, 2021

The special meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:03 pm.

Board Members present (via telephone conference): Larry Boltz, Michael O'Day, and Jason Ragan

Board Members absent: Myron Ougendal and Mark Woytowich

Staff present: Evan Bauder and Rhonda Nydegger.

Members of the public present: Anne Baxter, DOE

NEW BUSINESS

Contract Award: Skokomish River Mile 5 Restoration Projection –

Staff presented information on the project as well as the bid results. Motion made to award the contract to JP Huhta Underground and approve the chair to sign the contract on behalf of the board. (M – O'Day, S – Boltz, Passed – Unanimously)

DOH National Estuary Program Grant Addendum –

Staff presented information on the addendum which will fund additional farm planning and support. This is a pass through federally funded project (EPA) and will provide \$140,219 over the next 2 years. Motion made to authorize the chair to sign the National Estuary Grant Addendum for grant #21-12-DOH and the associated EPA federal terms and conditions. (M – Boltz, S – O'Day, Passed – Unanimously)

National Association of Conservation Districts MOA –

Staff presented information on the NACD MOA also known as Farms in Translation. Motion made to authorize the chair to sign the memorandum of agreement between the National Association of Conservation Districts and Mason Conservation District for the Urban Agriculture Conservation Grant Initiative.

(M – O'Day, S – Ragan, Passed – Unanimously)

With no further business for the good of the order the meeting adjourned at 4:18 pm.

Jason Ragan

5-21-21