

MASON CONSERVATION DISTRICT

Board of Supervisors Special Meeting Minutes  
April 16, 2020

The conference call meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:00 pm.

Board Members present: Larry Boltz, Myron Ougendal, Michael O'Day, Jason Ragan, and Mark Woytowich.

Staff present: Evan Bauder and John Bolender.

Others present: None

January 23<sup>rd</sup> Meeting Minutes: The minutes were reviewed and approved as presented.

(M – Boltz, S – O'Day, Passed – Unanimously)

February 15<sup>th</sup> Meeting Minutes: The minutes were reviewed and approved as presented.

(M – O'Day, S – Boltz, Passed – Unanimously)

Financial Reports: Suspended until June meeting.

**PROGRAM & STAFF UPDATES**

Staff present updated the board on the status of various programs, as well as potential future projects.

OLD BUSINESS –

John informed the board of the status for the accounting position recruitment.

NEW BUSINESS

**Resolution 2020-2 –** Staff presented information regarding a grant available to the district from RCO for the East Satsop watershed. Following discussion, the board authorized the Chair to sign the Resolution as presented.

(M – Woytowich, S – Boltz, Passed – Unanimously)

**COVID 19 Response Update –** John presented information on District operations during the COVID-19 pandemic declaration. John discussed operational changes and financial impacts from COVID-19. John informed the board of the need to consider temporary modifications to financial policies to maintain operational effectiveness. John requested the board consider temporarily removing the requirement for two signatures on district checks. Board moved to authorize single signatures on district checks during the COVID-19 response.

(M – Boltz, S – Woytowich Passed – Unanimously)

With no further business for the good of the order the meeting adjourned at 5:01 pm.

Board of Supervisors Meeting Minutes  
Minutes Approved

 Date 12/29/2020