

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes  
June 21, 2018

The meeting of the Mason Conservation District Board of Supervisors was called to order by Board Chair Jason Ragan at 4:01 pm.

Board Members present: Larry Boltz, Michael O'Day, Myron Ougendahl, Jason Ragan and Mark Woytowich.

Staff present: Evan Bauder, John Bolender, Jenifer Sliva, Jen Thurman-Williams, and Briann Widner (Americorp).

Members of the Public Present: Kevin Schmelzlen , Ruth Piccone (DOE Water Quality).

May 17, 2018 Meeting Minutes: The minutes were reviewed and approved.

(M – Boltz, S –O'Day, Passed – Unanimously)

April Financial Report: Myron Ougendahl reported the April Treasury report. The report was approved as presented.

(M-Boltz, S –O'Day – Passed -Unanimously)

May Financial Report: Myron Ougendahl reported the May Treasury report. The report was approved as presented.

(M-Boltz, S –O'Day – Passed -Unanimously)

**OLD BUSINESS**

Records & Recovery – Staff reported that the records have been recovered to the best of LMG's ability and staff and WSU's IT is going through the records to put them back on the shared server. Enduris will cover the claim but the District will be responsible for 20% of the expense.

WSCC Meeting & Tour – Staff informed the board the WSCC meeting and tour will take place on July 18<sup>th</sup>. Any board members that would like to attend should let staff know. The tour will take place from 1-4:30 pm; staff is preparing several sites that MCD has worked on in the past few years with WSCC funding.

**NEW BUSINESS**

Bid Award: Staff presented the bid results for the Gosnell Creek Bridge. The District Engineer has reviewed bids for accuracy and appropriateness. Staff recommends the board award the bid to Rick Franklin Corporation. A motion was made to award the contract to the Rick Franklin Corporation and authorize Chair to sign a contract.

(M –O'Day, S-Boltz Passed -Unanimously)

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RCO Grant Resolution 2018-4: Staff presented a Resolution approving the submission of grant applications to RCO.

(M –O’Day, S-Woytowich Passed -Unanimously)

Finance: Jenifer Sliva reported that the State Auditor had completed their on site work in three days this week. It had been expected to take about three weeks however changes in the scope limited the review to just three days. A draft report may be available at the next meeting depending on how quickly the State office is able to complete the review.

Jenifer presented changes that had been made to the annual report following the recommendation of the State Auditor’s office.

Jenifer also presented the current vacation accrual liability for the district as this was revised during the annual report process. Current liabilities are \$52,520.

Program Updates:

Education & Outreach: Jen Thurman Williams and Brianne Widner (Americorp) presented on the education and outreach programs that have been facilitated over the last four months by the district.

Other Business:

Landowner Keven Schmelzlen introduced himself and informed the Board that he is running for Mason County Commission. He stated that he was a former employee of Mason Conservation District. He expressed concerns with the events surrounding his departure from the District. The Board agreed to discuss this issue in more detail in an executive session as they felt it was a personnel matter.

Ruth Piccone from the Department of Ecology reported that she is working with non-point water pollution and will be working in this area and wanted to introduce herself to the board.

Board member and Auditor Myron Ougendahl let the board know he will be out of town from July 23<sup>rd</sup> until August 16<sup>th</sup>.

Executive Session: Per RCW 42.30.110 an Executive Session was called at 5:42 pm to discuss the performance of a public employee. The session was stated to last until 6:00 pm. The session closed at 6:00 pm. No action was taken.

With no further business the regular meeting adjourned at 6:02 pm.