

MASON CONSERVATION DISTRICT
Board of Supervisors Meeting Minutes
December 16, 2025

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan, Chair, at 4:30 pm.

Board Members present: Larry Boltz, Michael O'Day, Andrea Miller, Jason Ragan

Board Members absent: Carmen Echeverria

Staff present: Evan Bauder, Nick Schneider, Rhonda Nydegger

Members of the public present: Sarah Longacre (ECY via Teams), David Vliet (WACD via Teams)

Introductions: None

Public Comment: None

Meeting Minutes, November 18, 2025: The minutes were reviewed and approved.
(M – O'Day, S – Boltz, Passed – Unanimously)

Financial Report – November 2025: Michael O'Day reviewed the financial report with detail of balances for all funds and checks (21183-21226 + EFT) executed during period. Motion to accept treasurer's report as presented. Motion carried.
(M – Boltz, S – Miller, Passed – Unanimously)

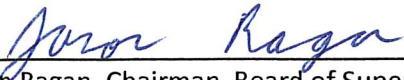
PROGRAM & STAFF UPDATES

WSCC Update –
None.

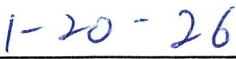
WACD Update –
None.

NRCS Update –
None.

ECY Update –
Sarah gave an update on nonpoint – still being done but assessing communication and outreach processes. There is a new program manager who is getting caught up on all the methods of getting information out to the public as effectively as possible.



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Staff Update –

Nick reported that the team is getting caught up. The holidays throttle down incoming requests for assistance. Aubrey and Nick are getting caught up on the cost share projects. There have been several successful workshops. There is a clean water event coming January.

Evan reported that staff is gearing up to refill Dakota's position for the Shore Friendly Coordinator. There are a lot of skills needed from technical to outreach abilities. Staff is planning some maintenance and repair in the fenced area that will be funded out of the Implementation grant up to \$10,000. Evan attended the annual WACD meeting earlier in the month.

OLD BUSINESS –

None.

NEW BUSINESS

VSP Cost Share Applications

Nick presented information on two projects to be implemented under the VSP upfront capital funding of \$40,000 that was allocated to each CD. VSP Cooperator A South Sound, Skookum/Totten Inlet will be doing a 1,500 sq ft high tunnel system for \$20,000. VSP Cooperator B Hood Canal will be doing a 1,500 sq ft high tunnel system for \$20,000. Motion to approve the two cost share applications for the upfront VSP capital funding as presented. Motion carried.

(M – Miller, S – Boltz, Passed – Unanimously)

HCCC PIC Subaward Agreement

Nick presented information on a subaward from Hood Canal Coordinating Council to continue to provide technical assistance in the Hood Canal watershed. This is for farm planning, water quality education, and GIS support. Funding amount of \$185,431 to extend through September 2027. Motion to approve and authorize the chair to sign the subaward agreement with Hood Canal Coordinating Council as presented. Motion carried.

(M – Miller, S – O'Day, Passed – Unanimously)

Appointment of Election Supervisor

Each year, WAC 135-110-230 requires the Board of Supervisors to appoint a person or firm to serve as the election supervisor. The Finance & Administration Director has typically served in this role at the District. Rhonda Nydegger is currently in that role and is up to date on election policy and procedure trainings. Motion to appoint Rhonda Nydegger as election supervisor. Motion carried.


(M – Miller, S – Boltz, Passed – Unanimously)

2025 Election Resolution

Rhonda presented information on Resolution 2025-4 setting dates and other information for the 2026 BOS election. Staff has recommended setting the date as March 24, 2026 to coincide with



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conservation month. Motion to approve and authorize the board to sign Resolution 2025-4 allowing the District to move forward with March 24, 2026 for the 2026 election. Motion carried.

(M – O’Day, S – Miller, Passed – Unanimously)

Agreement with USFS for Upper South Fork (added during meeting)

Evan presented information on the agreement with the US Forest Service for the Upper South Fork Skokomish Large Wood Enhancement, Phase VI. Because the project is fully within the Olympic National Forest, an agreement between the District, USDA, and USFS is required to be able to complete the work. No funding will be provided by the USFS under this agreement and all design and construction funding agreements have been previously approved by the board. Motion to authorize the chair to sign the agreement. Motion carried.

(M – Miller, S – Boltz, Passed – Unanimously)

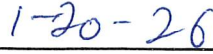
Public Comment Period –

None.

With no further business on the meeting adjourned at 5:28 pm.



Jason Ragan, Chairman, Board of Supervisors



Date