

MASON CONSERVATION DISTRICT
Board of Supervisors Meeting Minutes
December 19, 2019

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:00 pm.

Board Members present: Larry Boltz, Michael O'Day, Myron Ougendal, Jason Ragan, and Mark Woytowich.

Staff present: Evan Bauder, John Bolender, Steven Hagerty, and Jenifer Sliva.

November 21st Meeting Minutes: The minutes were reviewed and approved as presented.

(M – O'Day, S – Woytowich, Passed – Unanimously)

November Financial Report: The November financial report was deferred until January the early meeting schedule and arrival of the November bank statement.

PROGRAM & STAFF UPDATES

Staff Updates

Evan Bauder updated the Board on the Skokomish Watershed Restoration project.

Jenifer Sliva reported that the annual budget has been reviewed by the finance committee and will be presented later in the meeting. She also discussed the improvements being considered to improve work space for district operations.

OLD BUSINESS –

District Policy Updates – John Bolender presented two policy updates to the Board. The first proposed policy regarding telecommuting. After discussion it was moved to approve the Telecommuting Policy as presented.

(M – Boltz, S – Woytowich, Passed – Unanimously)

The second proposed policy updates the current purchasing policy regarding approvals and controls. After brief discussion a motion to approve the updates as proposed.

(M – O'Day, S – Boltz, Passed – Unanimously)

NEW BUSINESS

USDA Contract – John presented a contract with the USDA Forest Service agreement documents cooperation between the USFS and MCD to complete regulatory compliance, identify trees to be used, finalize design, and implement the installation of LW treatments in the South Fork Skokomish

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River priority reach in accordance with the Operating and Financial Plan. A motion was made to approve the contract as proposed.

(M – Boltz, S – Ougendal, Passed – Unanimously)

Real Estate Purchase – John discussed the continued effort to acquire real estate in the Skokomish Valley that is part of the USACE restoration project. An appraisal and review of this specific property has been completed and the District has negotiated a fair market value based on the appraisal, with the seller. Staff recommended the Board to authorize the chair sign all documents associated with the purchase of this property. The expected close date is December 31st.

(M – Boltz, S – Woytowich, Passed – Unanimously)

District Election Resolution – John presented a resolution for the 2020 District elections. The election is scheduled to take place on February 22nd, in conjunction with the District plant sale. A motion was made to approve the Resolution as proposed.

(M – Woytowich, S – Boltz, Passed – Unanimously)

2020 District Budget – Jenifer presented the draft 2020 District budget. The proposed budget is in balance for 2020, with revenues of \$6.6 million and expenditures of \$6.6 million. The finance committee has reviewed the draft budget in detail and recommends approval.

(M – O’Day, S – Ougendal Passed – Unanimously)

January Board Meeting – John discussed the regularly scheduled board meeting for January. Due to several conflicts a motion was made to cancel the regular January meeting.

(M – O’Day, S – Boltz, Passed – Unanimously)

January Special Meeting – After further discussion a motion was made to schedule a special meeting on January 23rd at 4:00 PM at the District office.

(M – O’Day, S – Woytowich, Passed – Unanimously)

WACD Special Recognition – John presented recognition awards for service on the District board, provided by the Washington Association of Conservation Districts. Larry Boltz was recognized for five years of service and Jason Ragan was recognized for ten years of service.

With no further business for the good of the order the meeting adjourned at 5:19 pm.