

MASON CONSERVATION DISTRICT  
Board of Supervisors Meeting Minutes  
November 21, 2019

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:00 pm.

Board Members present: Michael O'Day, Myron Ougendal, Mark Woytowich and Jason Ragan.

Staff present: Evan Bauder, John Bolender, Jenifer Sliva and Ryan Williams.

October 17, 2019 Meeting Minutes: The minutes were reviewed and approved as presented.

(M – Ougendal, S – Woytowich, Passed – Unanimously)

October Financial Report: Myron Ougendal Auditor presented the October Financial report. Warrants 19327-19361 were issued and approved in the month of October. The financial report was approved as presented.

(M – Woytowich, S – O'Day, Passed – Unanimously)

**PROGRAM & STAFF UPDATES**

**Staff Updates –**

Evan Bauder provided updates on the Lead Entity program. He stated that a new Lead Entity Coordinator will start in December. He also reported on the restoration work in the Skokomish Valley and informed the board that a new grant with RCO is in process to fund the crew in 2020 for a continuation of that work.

Ryan Williams informed the Board that the work with Grays Harbor CD for the restoration project went well. The District was contracted by Grays Harbor CD to fill a need to get plants in the ground with a short timeline. He also stated that the fence project the crew has been working on is nearing completion. This is a project related to a recent Bridge installation.

Jenifer Sliva updated the Board on the budget progress. John informed the Board that he should have the budget completed by the first week of December. Following that the finance committee will review in depth.

**OLD BUSINESS –**

WSCC Elections Policy Survey – John informed the Board of the changes that are being proposed to the Elections for WSCC. This would have timeline stipulations and changes to the date in which the election could take place.

**NEW BUSINESS**

**Resolution 2019-5 –** John presented a resolution required by RCO for the Lead Entity grant. This is a reoccurring resolution and no significant changes to terms and conditions have occurred. John requested the Board authorize the Chair sign the agreement to continue the funding for the Lead Entity grant.

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(M – Woytowich, S- O’Day Passed –Unanimously)

**Resolution 2019-6** – John presented this resolution to adopt the MRSC process for small works contracts. John requested the Board adopt the resolution and have the Chair sign it.

(M – O’Day, S- Woytowich Passed –Unanimously)

**Resolution 2019-7** - John presented the resolution for the District to participate with MRSC for their rooster. This is an annual resolution. This agreement allows the District to participate in the rooster when looking for public works contracts. John requested the Board have the Chair sign the agreement.

(M – Woytowich, S- O’Day Passed –Unanimously)

**RCO Skokomish Confluence Contract** – Evan presented the contract for the Skokomish Confluence. This is an RCO contract with funding in the amount of \$2,236,000. Evan requested the Board have the Chair sign the contract.

(M – O’Day, S- Woytowich Passed –Unanimously)

**Pierce CD Inter-Local** - John presented the Pierce CD interlocal agreement. This agreement allows for the continuation of the Shore Friendly programs. John requested the Board have the Chair sign the inter-local agreement.

(M – Woytowich, S- Ougendal Passed –Unanimously)

**Port of Shelton Lease** – Jenifer presented the Port of Shelton Lease agreement. This agreement is an amendment to the current lease agreement to continue operations in the current location. Jenifer requested the Board have the Chair sign the amendment.

(M – Woytowich, S- O’Day Passed –Unanimously)

With no further business for the good of the order the meeting adjourned at 5:27 pm.

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Minutes Approved John Nagan Date 12-19-19