

MASON CONSERVATION DISTRICT  
Board of Supervisors Meeting Minutes  
June 17, 2019

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:02 pm.

Board Members present: Larry Boltz (arrived at 4:03), Michael O'Day, Myron Ougendal, Mark Woytowich, and Jason Ragan.

Staff present: John Bolender, Evan Bauder and Jenifer Sliva.

May 16, 2019 Meeting Minutes: The minutes were reviewed and approved as presented.

(M – O'Day, S – Ougendal, Passed Unanimously)

May Financial Report: Myron Ougendal Auditor presented the May Financial report. Warrants 19174-19198 in the amount of \$211,266.26 were issued and approved in the month of May. The financial report was approved as presented.

(M – Boltz, S – O'Day Passed, Woytowich abstained)

**PROGRAM & STAFF UPDATES**

Jenifer Sliva, informed the board of an EFT transaction that was approved by Myron and John on June 6<sup>th</sup>, for the Department of the Army in the amount of \$50,000 for work under the Department of Ecology grant that was part of the County agreement. This was to prevent work the Department of the Army from stopping work on the project.

**OLD BUSINESS**

**2019 District Elections – Certified** – John stated that the Conservation Commission has certified the elections for Myron and the appointment for Jason.

**Conservation Accountability and Performance Programs** – John discussed the program details for 2019 and reminded board members of their need to review the OPMA and PRA video training.

**NEW BUSINESS**

**DOE Stormwater Infrastructure Grant Contract** – John presented the Stormwater Infrastructure Grant Contract with DOE. This is a grant agreement that allows for the assessment of Stormwater in the City of Shelton. John recommended the Board authorize the Chair sign the contract.

(M – Woytowich, S – Boltz, Passed Unanimously)

**Mason County Contract VSP** – John presented the Mason County Contract Amendment #2 for the VSP program for the District to continue as the service provider for the next biennium. John recommended that the Board authorize the Chair sign the contract as presented.

(M – O'Day, S – Woytowich, Passed Unanimously)

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**Inter-District Engineering Agreement** – John presented the ILA agreement between Kitsap, Mason, Jefferson and Thurston Conservation District for engineering services. The Interlocal agreement allows for the District to provide services to one another. He recommended that the Board have the Chair sign the agreement.

(M – Woytowich, S – Boltz, Passed – Unanimously)

**WSCC Authorized Signature Form** – John presented the signature form for the Commission that is updated every year. He recommended that the Board review the signature authority and stay the same as it had last year.

(M – Woytowich, S – Boltz, Passed – Unanimously)

**Cost Share Resolution – New Biennium** - John presented Resolution 2019-2 the cost share resolution for 2019. The resolution presented remains with the 75/25 split and adopts the rate at which the Commission allows Cost Share participants to donate labor. After a brief historical discussion, it was recommended that the Board maintain with the 75/25 split.

(M - O'Day, S - Boltz, Passed – Woytowich abstained)

With no further regular business an executive session was called at 4:50 pm to discuss the performance of a public employee. The regular meeting would resume at 5:02 pm.

The regular meeting reconvened at 5:02 pm with no decisions being made at the executive session the regular meeting was called back to order. With no additional comments for the good of the order the regular meeting was adjourned at 5:05 pm.

