

MASON CONSERVATION DISTRICT
Board of Supervisors Meeting Minutes
March 21, 2019

The meeting of the Mason Conservation District Board of Supervisors was called to order by Jason Ragan at 4:00 pm.

Board Members present: Larry Boltz, Michael O'Day, Myron Ougendal, Mark Woytowich, and Jason Ragan.

Staff present: John Bolender, Evan Bauder and Jenifer Sliva.

Additional Attendees: None

February 21, 2019: The minutes were reviewed and approved.

(M – Boltz, S – Ougendal, Passed – Unanimously)

January Financial Report: Michael O'Day presented the January Financial report for Auditor Ougendal. Warrants 19063-19088 in the amount of \$171,930.56 were issued and approved in the month of January. The financial report was approved as presented.

(M – Boltz, S – Ougendal, Passed – Unanimously)

February Financial Report: Warrants 19089-19115 in the amount of \$107,262.49 were issued and approved in the month of February. The financial report was approved as presented.

(M – Boltz, S – Ougendal, Passed – Unanimously)

PROGRAM & STAFF UPDATES

Staff Reports – Updates were provided on the WRIA 14 Lead Entity program and the Skokomish Valley projects.

OLD BUSINESS

No old business was reviewed.

NEW BUSINESS

WSFW RCPP Contract – Staff recommended the Board authorize the Chair to sign the contract for funding for the forester position.

(M – Woytowich, S – Boltz, Passed – Unanimously)

Leonard Bid Award – Staff presented bid results for the project. Staff recommended the Board award the contract to Hanson Excavation the lowest responsive bidder pending the approval of the funding from the granting agency. The Board agreed to award the bid pending the funding was approved from RCO, and authorized the Chair to sign the contract.

(M – O'Day, S – Boltz, Passed – Unanimously)

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Weaver Creek RFQ Award – Staff presented results of the RFQ for the Weaver Creek project. Two qualified firms responded to the solicitation. Staff recommended to the Board award the contract to Northwest Hydraulics and authorize the Chair to sign contract in the amount of \$57, 548.
(M – Boltz, S – O’Day, Passed – Unanimously)

Skokomish RM 6.5 RFQ Award – Staff presented results of the RFQ for the Skokomish RM5 project. Two qualified firms responded to the solicitation. Staff recommended that the Board award the contract to Cardno and authorize the Chair to sign contract in the amount of \$137,663.
(M – Woytowich, S – Boltz, Passed – Unanimously)

YMCA Project MOU – Staff presented a MOU for the Engineering group to conduct survey work for the YMCA project proposed in the Shelton Springs area. Staff recommended the Board sign the MOU for the YMCA project.
(M – Woytowich, S – Boltz, Passed – Unanimously)

WSCC CAPP – Staff provided information regarding the new WSCC CAPP.

Board Discussion – Staff informed the board of a request for the Engineering group to conduct survey work for the Veteran’s Homes project proposed in the Shelton Springs area. The district will provide limited engineering services for the project.

With no further business the regular meeting adjourned at 5:31 pm.