

Annual WRIA 14 Grant Process Timeline 2018¹³

March 9	DUE DATE: Project Sponsor (PS) submits Letter of Intent (LOI) / 4-Year Work Plan (4YWP) forms to the Lead Entity Coordinator (LEC).
March 12	LEC distributes LOI/4YWP forms to the LE Committee in preparation for 3/16 mtg.
March 15	LE COMMITTEE MEETING: Sponsors provide brief description of their LOI. LE Committee provides feedback. LE Committee reviews, discusses and adopts additions to the 4YWP.
April 18	DUE DATE: Project sponsor completes draft application in PRISM, inclusive of all attachments. Do not press 'submit.'
April 19	LE COMMITTEE MEETING: Get to know other committee members.
May 10	SITE VISITS: Project sponsors provide project overview to the LE Committee, RCO staff and Review Panel (RP) members on site.
May 29	SRFB Review Panel provides comments to Project Sponsor.
June 15	DUE DATE: Project sponsor completes final application in PRISM, but DO NOT click 'submit'. Final application is submitted in August.
June 18	Technical Advisory Group (TAG) and LE Committee receive final application materials.
June 21	LE COMMITTEE Meeting: PS delivers Project Presentations
July 9	DUE DATE: TAG submits ranking sheets to LEC.
July 12	TAG RANKING MEETING
July 19	LE COMMITTEE RANKING MEETING
August 9	DUE DATE: PS clicks 'submits' in PRISM sending the application to RCO.
Sept 28	RP provides comments and project status: A status will be identified for all projects as either 'Clear', 'Conditioned', 'Need More Information (NMI)', or 'Project of Concern (POC)'.
Oct 11	DUE DATE: PS response to RP comments for conditioned, NMI, and POC projects.
Oct 23-25	Regional area project meeting: Flagged, projects of concern and conditional projects will have an opportunity to discuss issues directly with the RP during a presentation.
Nov 1	RP finalizes project comments based on application, site visits, PS responses to comments, and presentations during the regional area meeting and submits to SRFB.
Nov 7	DUE DATE: LE submits final signed copy of ranked list to SRFB. No changes after this date.
Dec 5-6	SRFB funding meeting: SRFB awards grants during December meeting in Olympia. Public comment period available.

¹³ The lead entity reserves time on a monthly basis (third Thursday of each month) to convene the LE Committee as necessary. If a meeting is required, agenda and supplemental material will be made available one week in advance.