

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes
August 16, 2018

The meeting of the Mason Conservation District Board of Supervisors was called to order by Board Chair Jason Ragan at 4:01 pm.

Board Members present: Larry Boltz, Michael O'Day, Jason Ragan and Mark Woytowich.

Staff present: Evan Bauder, John Bolender, and Jenifer Sliva.

Members of the Public Present: Alison Halpern WSCC staff.

June 21, 2018: The minutes were reviewed and approved.

(M – Boltz, S – O'Day, Passed Unanimously)

June Financial Report: Michael O'Day reported the June Treasury report. Check numbers 18835 through 18864 including EFT's were issued in the month for the amount of \$274,365.05. The report was approved as presented.

(M-Boltz, S – Woytowich, Passed Unanimously)

July Financial Report: Michael O'Day reported the July Treasury report. Check numbers 18865 through 18904 including EFT's in the amount of \$376,566.42. The report was approved as presented.

(M-Boltz, S –Woytowich, Passed Unanimously)

PROGRAM & STAFF UPDATES

Finance & Accounting: SAO 2016 & 2017 Audit Report: Jenifer Sliva, Financial Accountant reported that the 2016 & 2016 State audit was complete and has been released by the State. The report was presented to the Board Chair prior to the release with no findings.

Programs:

Board Chair Jason Ragan reported John Bolender, District Manager, and Evan have been participating in the Skokomish public meetings that have been taking place regarding the road project in the valley. This project has been in the works for ten years and is making progress with the Skokomish Tribe, Mason County and MCD.

Guest Alison Halpern staff from WSCC appreciated the participation of MCD Board Member Larry Boltz at the pre-meeting dinner in July. She also stated that WSCC has formed committees to consider fair and equitable options to provide implementations funds. She discussed the Livestock addendums for this year.

OLD BUSINESS

Board of Supervisor Meeting Minutes
Minutes Approved Jason Ragan Date 9-20-18

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WSCC Meeting & Tour – Staff reported on the WSCC meeting and tour that took place on July 18th. Both were well attended and successful.

NOAA FY 2017 Report to Congress: Evan Bauder, Program Manager reported that the Skokomish Estuary restoration project was featured in the FY17 NOAA report. This is a huge honor to have an MCD project highlighted on a national level.

NEW BUSINESS

WSCC Grant Contract Livestock - Staff requested the 2018-2019 Livestock grant in the amount of \$13,200 be approved.

(M - O'Day, S - Boltz, Passed Unanimously)

Assignment of Interest Letter – Staff requested the board authorize the Chair to sign an assignment of interest letter for Shirley Richert regarding the property purchased from her last fall. This language had been intended to be in the purchase and sale agreement but was excluded in the final sale contract.

(M - Woytowich, S - Boltz, Passed Unanimously)

Surplus Property Designation – John Bolender, District Manager is requesting the following five parcels be declared surplus. The District wishes to dispose of the property to another entity as the projects are complete and they are no longer needed. The following parcels numbers were requested:

1. 42108 33 00000
2. 42115 34 00000
3. 42115 43 00000
4. 42122 21 00030
5. 42122 10 01000
6. 42123 22 00010

(M - O'Day, S - Bolts, Passed Unanimously)

Custodial Services - Jenifer Sliva, Financial Accountant presented custodial services contract proposals for the remainder of 2018. The current vendor requested a changed of rates, and due to that request a formal request for quotes was done. Staff recommends the district continue with the current vendor through the end of 2018. This item is for information purposes only and no action was need as this purchase is not above the District Manager purchase authority at this time.

With no further business the regular meeting adjourned at 5:35 pm.