

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting Minutes

April 19, 2018

The meeting of the Mason Conservation District Board of Supervisors was called to order by Board Member Larry Boltz at 4:07 p.m.

Board Members present: Larry Boltz (via phone), Myron Ougendal, and Mark Woytowich

Staff present: Evan Bauder, John Bolender, and Jenifer Sliva

March 15, 2018 Meeting Minutes: The minutes were reviewed and approved.  
(M – Woytowich, S – Ougendal, Passed Unanimously)

March Financial Report: Myron Ougendal reported the March Treasury report. The report was approved as presented.  
(M – Woytowich, S – Boltz, Passed Unanimously)

**OLD BUSINESS**

2018 District Election – Jenifer Sliva reported that the 2018 election has been closed and all reports have been submitted.

Veteran's Administration Contract – Evan reported that the contract has been signed with the Veterans Administration and they are currently recruiting for two positions, one for crew staff and one for engineering assistance.

**NEW BUSINESS**

South Fork LWD Bid Award: The South Fork LWD Bid opening was completed today at 10:00 am. The engineers have completed the review of the packets and verified that the apparent lowest bidder meets all the engineering requirements. Staff recommended the Board award a contract to Sealevel Bulkhead Builders, Inc.  
(M – Woytowich, S – Ougendal, Passed Unanimously)

RCO WRIA 14 Riparian Restoration Grant Contract: The RCO WRIA 14 Riparian Restoration Grant was discussed. The District has been awarded the Grant to provide continued riparian restoration work. Staff recommended the board authorize the Chair to sign the grant contract.  
(M – Woytowich, S – Ougendal, Passed Unanimously)

WSCC Shellfish Grant Addendum: An addendum to the 2018 WSCC Master Contract is proposed to accept cost share funding from the WSCC. Staff recommends the board approve the addendum as discussed.  
(M – Woytowich, S – Ougendal, Passed Unanimously)

*Myron Ougendal*

Date

5-18-18

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Cost Share Application – AR-16-CP7  
(M – Woytowich, S – Ougendal, Passed Unanimously)

Cost Share Application – AR-17-CP12  
(M – Woytowich, S – Ougendal, Passed Unanimously)

WSCC NRI Grand Addendum: An addendum to the 2018 WSCC Master Contract is proposed to accept cost share funding from the WSCC. Staff recommends the board approve the addendum as discussed.

Cost Share Application – KLS-16-MN14  
(M – Woytowich, S – Ougendal, Passed Unanimously)

Internet Security Contract: Staff updated the board on the data breach that occurred on April 11<sup>th</sup>. Staff has reached out a vendor with experience in these events. District staff briefed the vendor the situation and determined the vendor was in a position to assist in data recovery efforts. Staff recommended the board authorize the Chair to sign a contract up to \$20,000, and future amendments, in an effort to recover the affected data.  
(M – Woytowich, S – Ougendal, Passed Unanimously)

Surplus Property: Staff recommended the board declare the manure spreader surplus property, as it has been used very little due to the fact it requires a great deal of regular repairs following use.  
(M – Woytowich, S – Ougendal Passed -Unanimously)

With no further business the regular meeting adjourned at 5:08 pm.