

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting

December 30, 2013

The regular meeting of the Mason Conservation District Board of Supervisors was called to order by Chairman Bill Burrows at 4:03 p.m.

Board Members present: Bill Burrows, Bonnie Hall, Adam James, Michelle McCallum, Jason Ragan, Associate Supervisor Larry Boltz, and Associate Supervisor David Mackey were present.

Staff present: John Bolender and Gavin Glore.

Others present: None

Minutes – The minutes of November 21, 2013 meeting were approved as corrected.

(M-Ragan, S-Hall, P-Unanimously)

Financial Report – The financial report for December, including checks 15384-15443, was reviewed by Board Auditor Michelle McCallum.

(M-Hall, S- Ragan), P-Unanimously

Old Business

There was no Old Business for consideration.

New Business

Mason County ILA – Staff presented the 2014 ILA between Mason County and MCD for Environmental and Engineering Services. Staff recommends the board authorize Chair to sign agreement.

(M- McCallum, S-James, P-Unanimously)

2014 District Election Resolution – Staff presented a proposed 2014 Election Resolution for consideration. After discussion the 2014 Election Resolution was approved.

(M- Ragan, S-Hall, P-Unanimously)

2014 District Operating Budget – Staff presented the proposed 2014 District Operating Budget for consideration. Each budget line item was discussed and explained in detail. It was noted the proposed budget included utilization of a small portion of the accumulated cash reserves to support the Stormwater LID program and the Small Farms Program.

(M- Hall, S- McCallum, P-Unanimously)

Personnel Policy/Employee Handbook – Staff presented a draft update of the Employee Handbook. The draft has been circulated to the Personnel Committee for review and consideration. Staff recommended the board adopt the draft as an interim update, while the Personnel Committee continues to work on final changes. Staff will forward the draft to the District's legal counsel for review.

(M- McCallum, S-Hall, P-Unanimously)

Staff Reports – Those staff members present gave brief reports on the status of various projects and activities.

Minutes Approved: William Burrows Date: Feb 20, 2014

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OTHER

MCDPH – None.

NRCS Report – None.

WSCC Report – None.

WA DOE Report – None

With all business concluded, Chairman Burrows adjourned the meeting at 6:09 p.m.

Minutes Approved: _____ Date: _____