

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting

November 21, 2013

The regular meeting of the Mason Conservation District Board of Supervisors was called to order by Chairman Bill Burrows at 4:00 p.m.

Board Members present: Bill Burrows, Bonnie Hall, Adam James, Michelle McCallum, Jason Ragan, and Associate Supervisor David Mackey were present.

Staff present: Evan Bauder, John Bolender, Ron Cummings, Rich Geiger, Gavin Glore, and Karin Strelloff.

Others present: Kristen French, Connie Greenfield, Carrie Hoburg, Kelly Hoburg, and Debbie Riley

Minutes – The minutes of September 19, 2013 meeting were approved as corrected.

(M-James, S-Hall, P-Unanimously)

Financial Report – The financial report for August, including checks 15218-15272, was reviewed by Board Auditor Michelle McCallum.

(M- Ragan, S- Hall), P-Unanimously

The financial report for September, including checks 15273-15327, was reviewed by Board Auditor Michelle McCallum.

(M- Hall, S-James), P-Unanimously

The financial report for October, including checks 15328-15383, was reviewed by Board Auditor Michelle McCallum.

(M- Hall, S-James), P-Unanimously

**Old Business**

Skokomish Estuary Phase 3B – Staff updated board on status and schedule of project. Initial project with Jansen Inc, is completed. Landowner very satisfied with result. A few minor items will be completed by secondary contract, beginning following week.

**New Business**

Engineering Cluster Agreement – WSCC has proposed a revised Inter-district agreement for the engineering program. Revisions don't substantively change the current agreement adopted in June. Staff has no opposition to proposed change and recommends board authorize Chair to sign agreement.

(M- McCallum, S-Ragan, P-Unanimously)

Cost Share Applications – Board previously approved cost share applications for WSCC Category 3 funding eligibility. WSCC has offered funding to district cooperators under the Category 3 capital program. WSCC allows up to 75% cost share. WSCC requires district board to authorize cost share above 50%. Staff recommends board authorize 75% cost share for all WSCC programs.

(M- James, S-Hall, P-Unanimously)

WRIA 14 Lead Entity Proposals – Staff provided background on receipt of PSAR funding to support expansion of salmon recovery efforts in WRIA 14. The district issued an RFP for proposals to utilize these funds. Proposals were reviewed by five member evaluation committee comprised of staff from USFWS, WDFW, Thurston County DPW, Mason County DPW, and a WRIA 14 resident. The evaluation committee presented their recommendation to the WRIA 14 Citizens Advisory Committee.

Minutes Approved: William E. Burrows

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The CAC reviewed the recommendation and concurred. The CAC recommended the district enter into contracts with three entities to carry out the tasks proposed in the RFP. In addition, the CAC recommended the combining the two proposals submitted by the district and for the district to expend up to \$15,000 on the combined proposal. Staff recommends the board concur with the CAC and authorize the Chair to sign agreements for up to \$15,000 each with the Capitol Land Trust, the South Puget Sound Salmon Enhancement Group, and the Wild Fish Conservancy.

(M- James, S-McCallum, P-Unanimously)

Mason County DPH – Debbie Riley reported on the progress with the Pollution Identification and Control program. Program is focused on non-point sources, such as on-site septic's and agricultural sites.

Quinault Indian Nation Contract – Staff presented information on a request for assistance from the QIN for engineering services in 2014. The district has provided engineering services for the QIN previously and is building on the relationship. Staff recommended the board authorize the Chair to sign a contract with the QIN for engineering services when it is prepared.

(M- McCallum, S-Hall, P-Unanimously)

DOE DIF Project – Staff presented an overview and progress report on this project. The project was a very successful implementation of exclusion fencing, livestock stream crossing, and off stream watering BMP's. Landowner was present and expressed appreciation for the district's assistance and the financial assistance provided by DOE.

Staff Reports – Those staff members present gave brief reports on the status of various projects and activities.

#### OTHER

MCDPH – See above

NRCS Report – None.

WSSC Report – None.

WA DOE Report – None

Executive Session – The board entered executive session at 5:30 pm to discuss a contract matter. The district's attorney was present. The board exited the executive session at 5:45 pm without taking action.

Contractor Settlement – Staff recommended the board authorize the Chair to sign a settlement agreement with Hoburg Enterprises as proposed.

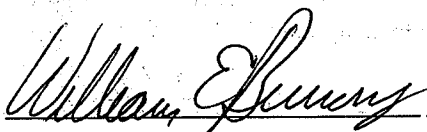
(M- James, S-Hall, P-Unanimously)

Executive Session – The board entered executive session at 6:04 p.m. to discuss a personnel matter. The board exited the executive session at 6:19 p.m. without taking action.

Executive Session – The board entered executive session at 6:20 p.m. to discuss a personnel matter. The board exited the executive session at 6:50 p.m. without taking action.

With all business concluded, Chairman Burrows adjourned the meeting at 6:51 p.m.

Minutes Approved:



Date:

12/30/13