

MASON CONSERVATION DISTRICT

Board of Supervisors Meeting

May 15, 2014

The regular meeting of the Mason Conservation District Board of Supervisors was called to order by Chairman Bill Burrows at 4:00 p.m.

Board Members present: Bill Burrows, Bonnie Hall, and Jason Ragan via telecom. Associate Supervisors David Mackey and Larry Boltz were also present.

Staff present: John Bolender, Richard Geiger and Terry Reynolds

Others present: Mason County resident Linda Barnett.

Update: John informed the board that as of 10:30 am May 15, 2014, the Washington Conservation Commission had ratified the election results for Larry Boltz and appointed David Mackey as official Mason Conservation District Board Members.

Minutes: The minutes of April 17, 2014 were approved.

(M-Hall, S-Boltz, P-Unanimously)

Financial Reports: The financial reports for April 2014 and May 2014 are deferred to the June 19th board meeting. The financial report for March 2014 including checks 15630-15686 were reviewed and approved.

(M-Boltz, S- Mackey, P-Unanimously)

Old Business

Property Search: John updated the board on available business property, having made a more in depth investigation assisted by a local contractor and architect. The remodel and improvement cost is a substantially greater amount than what had been anticipated. A search for other properties will continue.

New Business

RCO FFFPP Curley/Owens/Franklin Project: Staff presented Bid Results for this project. The lowest responsive total bid was submitted by JP Huhta Underground with a total of \$64,413.51. The district is familiar with this contractor and has been satisfied with previous and similar work completed by them. Staff recommended the board award the contract to JP Huhta Underground and authorize the chair to sign the contract.

(M-Mackey, S-Hall, P-Unanimously)

DOE NEP Grant Contract: Staff informed the board of the district being awarded a grant from the Department of Ecology in the amount of \$349,937. The grant proposal had been developed by Evan Bauder. The proposal is for the continuation of the Skokomish Watershed Riparian Restoration project. Staff requested the board authorize the Chair to sign the grant contract when it is received.

(M-Mackey, S-Boltz, P-Unanimously)

Schedule 22: Staff explained this schedule is prepared yearly as part of the district's Annual Report. The Schedule was prepared by the District Manager and the Finance Committee. Questions on this schedule, particularly "no" answers were reviewed and discussed. The District Manager and Finance Committee recommended the Schedule 22 be approved and signed by the appropriate officers and staff.

(M-Boltz, S-Mackey, P-Unanimously)

Minutes Approved: 

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Good Governance Checklist: This form was also prepared by the Finance Committee. The form is an annual review by the district and the Conservation Commission. The Good Governance Checklist was reviewed and discussed by the board.

Board Officers: Positions of Officers were discussed due to Mr. Mackey and Mr. Boltz becoming new board member and due to the planned departure of Bill Burrow's effective at of the end of this month. Bonnie Hall recommended Mr. David Mackey assume the board Chair position and responsibilities.

(M-Hall, S- Burrows, P-Unanimously)

Authorized Signature Form: Staff requested a current Authorized Signature form be approved to reflect changes in board and staff positions. This form is required by the Conservation Commission.

(M-Hall, S-Ragan, P-Unanimously)

Annual Plan of Work: Staff presented a proposed Annual Plan of Work identifying district resource priorities, goals, and objectives for the coming fiscal year. The district will continue existing programs to respond to these natural resources. After review and discussion the board moved to approve the Annual Plan of Work.

(M-Ragan, S-Hall, P-Unanimously)

Special Board Meeting June 4th: Staff requested a special board meeting June 4th at 4:30 p.m., at the district office, to consider bids for the Skokomish Car Body Levee Removal project.

(M-Hall, S-Burrows, P-Unanimously)

Other:

Staff Reports – None

MCDPH – None

NRCS Report – None

WSCC Report – None

With all business concluded, the meeting was adjourned at 5:57 p.m.

Minutes Approved: 

Date: 6/19/2014